

# Public Document Pack



Democratic Services  
White Cliffs Business Park  
Dover  
Kent CT16 3PJ

Telephone: (01304) 821199  
Fax: (01304) 872453  
DX: 6312  
Minicom: (01304) 820115  
Website: [www.dover.gov.uk](http://www.dover.gov.uk)  
e-mail: [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk)

25 November 2020

Dear Councillor

## **NOTICE OF INTENTION TO HOLD A CABINET MEETING (OR PARTS OF IT) IN PRIVATE**

Please find attached notification that part of the Cabinet meeting to be held on 7 December 2020 will be held in private in order to consider a report on rough sleeping capital bid funding.

Under Section 5 (6) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, it is permissible to hold parts of a Cabinet meeting in private, notwithstanding that 28 days' notice has not been given, provided the Chairman of the Overview and Scrutiny Committee has agreed that the decision to be taken is urgent and cannot reasonably be deferred. Councillor Charlotte Zosseder, Chairman of the Committee, has given her consent.

This notice, which sets out the reasons why the decision is urgent, is published in accordance with the regulations. Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk).

Yours sincerely

A handwritten signature in black ink that reads "Kate Batty-Smith".

Democratic Services Officer

ENCL

1 **NOTICE OF EXEMPT CABINET MEETING THAT CANNOT BE DEFERRED**  
(Pages 2-3)



<b>DEMOCRATIC SUPPORT SECTION ONLY</b>	
Notice No:	_____
Publication Date:	<u>25/11/20</u>

**The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**Notice of Intention to Hold a Cabinet Meeting  
(or parts of it) in Private**

*The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into force on 10 September 2012. These prescribe that 28 clear days' notice must be given by a decision-making body where it intends to hold the whole or part of a meeting in private because confidential or exempt information would otherwise be disclosed.*

*Under Section 5 (6) of the above-mentioned Regulations, it is permissible to hold a meeting (or parts of it) in private, notwithstanding that 28 days' notice has not been given, provided the Chairman of the relevant Scrutiny Committee has agreed that the meeting is urgent and cannot reasonably be deferred. The local authority is thereafter obliged to publish a notice setting out the reasons why the meeting is urgent and cannot reasonably be deferred.*

**A. Date of Cabinet meeting and agenda items:**

7 December 2020

The press and public will be excluded from the meeting during consideration of the following exempt agenda item:

Rough Sleeping Capital Bid Funding

(Exempt under paragraph 3 (Information relating to the financial or business affairs of any particular person [including the authority holding that information]) of Part 1 of Schedule 12A of the Local Government Act 1972.)


**B: Reasons why the meeting is urgent and cannot reasonably be deferred:**

The timescale for spending the allocated funds is very short. If the decision is deferred until the January Cabinet meeting, there is a risk that the funds will not be spent within the deadline and will consequently have to be returned to the Ministry of Housing, Communities and Local Government.

**C: Agreement to meeting (or parts of it) being held in private:**

I agree that part of the Cabinet meeting to be held on 7 December 2020 should be held in private in order to consider the restricted report relating to the rough sleeping capital bid funding.

Signed:

  
(Councillor Charlotte Zosseder - Chairman of Overview and Scrutiny  
Committee)

Date: 24 November 2020